



# Commonwealth of Pennsylvania

Date: **April 6, 2016**  
Subject: **Identity & Other Verification Services**  
Solicitation Number: **RFP 13-15**  
Opening Date/Time: **May 17, 2016 2:00 PM**  
Addendum Number: **4**

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To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation "Addendum" as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals).

*List any and all changes:*

Please find attached to the solicitation the questions and responses, the Data Release Agreement and please make note that the Department has extended the proposal deadline to May 17, 2016. Thank you.

**For electronic solicitation responses via the SRM portal:**

- Attach this Addendum to your solicitation response. Failure to do so may result in disqualification.
- To attach the Addendum, download the Addendum and save to your computer. Move to 'My Notes', use the "Browse" button to find the document you just saved and press "Add" to upload the document.
- Review the Attributes section of your solicitation response to ensure you have responded, as required, to any questions relevant to solicitation addenda issued subsequent to the initial advertisement of the solicitation opportunity.

**For solicitations where a "hard copy" (vs. electronic) response is requested:**

- Attach this Addendum to your solicitation response. Failure to do so may result in disqualification.
- If you have already submitted a response to the original solicitation, you may either submit a new response, or return this Addendum with a statement that your original response remains firm, by the due date to the following address:

Pennsylvania Department of Human Services  
Division of Procurement & Contract Management  
Room 402 Health and Welfare Building  
625 Forster Street, Harrisburg, PA 17120

Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.

Very truly yours,

Name: William M. Spiker  
Title: Director of Procurement & Contract Management  
Phone: 717-214-8104



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Email: [RA-pwrfpquestions@pa.gov](mailto:RA-pwrfpquestions@pa.gov)